



Treasurer Training 2018 – Follow On/Advanced Level

**Saturday 17th November 9.30am to 4pm at Meeting Point House, Telford
(www.meetingpointhouse.co.uk)**

Or

**Wednesday 21st November 9.30am to 4pm at Shallowford House, near
Stafford (www.shallowfordhouse.org)**

This update course is aimed at current topics/updates for the more experienced treasurer although new treasurers are welcome to attend too.

It will cover the following:

- Updates/Changes in the last 12 months (charity, tax and church legislation)
- Preparing the year end accounts and dealing with the PCC & independent examiner
- Taking the stress out of wedding and funerals
- Budgeting and Forecasting to 2022
- Electronic Banking
- Understanding CCLA amongst other things
- Plus a section covering topics you have raised in advance

For Wednesday 21st November, transport can be arranged from Stafford Train and Bus station to Shallowford House, if you would like to come by public transport – please let me know.

It is also a wonderful opportunity to meet fellow treasurers and to ask any questions you may have – either during the talks or during the coffee and lunch breaks. Both courses include a light lunch and are free to attend.

Please email finance@lichfield.anglican.org if you would like to book a place.

We look forward to see you there

The Finance Department, St Mary's House, The Close, Lichfield, WS13 7LD Tel: 01543 306030

Email: finance@lichfield.anglican.org

Lichfield Diocesan Board of Finance Inc. is a charitable company limited by guarantee and registered in England (Company No. 239561). Registered Address: St Mary's House, The Close, Lichfield, Staffs. WS13 7LD. The Board is a Registered Charity (No. 1107827).